



## BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

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Members of Audit and Standards Committee.

Bedford Borough Councillors: C Atkins and J Gambold

Central Bedfordshire Councillors: R Berry, P Duckett and I Shingler

Luton Borough Councillors: J Burnett and D Franks

A meeting of **Audit and Standards Committee** will be held at **TBC** on **Wednesday, 14 July 2021** starting at **10.00 am**.

John Atkinson  
Secretary/Monitoring Officer

### A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies	Chair	
2.	Election of Vice Chair	Chair	
3.	Declarations of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below).
4.	Communications	Chair	(Pages 5 - 18)

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
5.	Minutes	Chair	To confirm minutes of the meeting held on 4 March 2021 (Pages 19 - 26)
6.	Public Participation		To receive any questions put to the Authority under the Public Participation Scheme
7.	Review of Terms of Reference	Secretary/ Monitoring Officer	To consider a report (Pages 27 - 32)
8.	Provisional Audit Planning Report Year Ended 31 March 2021	E&Y	To consider a report (Pages 33 - 82)
9.	Draft 2020/21 Statement of Accounts and Annual Governance Statement	ACO	To consider a report (Pages 83 - 178)
10.	Internal Audit Annual Report 2020/21	RSM	To consider a report (Pages 179 - 194)
11.	Internal Audit Progress Report 2020/21	RSM	To consider a report (Pages 195 - 228)
12.	Internal Audit Strategy 2021/22 to 2022/23	RSM	To consider a report (Pages 229 - 246)
13.	Audit and Governance Action Plan Monitoring - Exception Report and Summary Analysis	HGAM	To consider a report (Pages 247 - 260)
14.	Review of Code of Conduct and Annual Report on Standards	Secretary/ Monitoring Officer	To consider a report (Pages 261 - 272)
15.	Review of Work Programme 2021/22	ACO	To consider a report (Pages 273 - 278)

**Local Government Act 1972: Schedule 12A (as amended) - Exclusions on the Public**

**Chair**

To consider whether to pass a resolution under Section 100(A) of the Local Government Act 1972 to exclude the public from the remainder of the meeting on the grounds that consideration of the following items of business is likely to involve the disclosure of exempt information as defined in Paragraphs 3 of Part 1 of the Schedule 12A to the Act as amended.

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose of Discussion</b>
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Item	Subject	Lead	Purpose of Discussion
16.	Corporate Risk Register - Exception Report	HGAM	To consider a report (Pages 279 - 286)
	Next Meeting	10.00 am on 23 September 2021 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR	

### DECLARATIONS OF INTEREST

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.